# Weekly Timesheet

NAME _____ WEEK OF _____

HOURLY RATE _____ JOB _____

| DAY | DATE | START | END | BREAK | HOURS | TIPS | NOTES |
|---|---|---|---|---|---|---|---|
| Mon | | | | | | | |
| Tue | | | | | | | |
| Wed | | | | | | | |
| Thu | | | | | | | |
| Fri | | | | | | | |
| Sat | | | | | | | |
| Sun | | | | | | | |
| Total | | | | | | | |

Tip: write hours as decimals, like 7.5 for seven and a half hours, so the week is quick to add up.